

APPLICATION FORM FOR INTERBANK GIRO


PART 1: FOR PARENT'S / GUARDIAN'S COMPLETION (Please fill in the spaces indicated with ✓).

Batch No - HCI

✓ Date:	✓ Name of Billing Organisation ("BO"): Hwa Chong Institution
✓ To: Name of Bank / Finance Company:	✓ Name of Student:
✓ Branch:	✓ Student's NRIC/Fin No:

- (a) I/We hereby instruct you to process Hwa Chong Institution's instructions to debit my/our account.
 (b) You are entitled to reject Hwa Chong Institution's debit instruction if my/our account does not have sufficient funds and charge me/us a fee for this. You may also at your discretion allow the debit even if this results in an overdraft on the account and impose charges accordingly.
 (c) This authorisation will remain in force until terminated by your written notice sent to my/our address last known to you or upon receipt of my/our written revocation through Hwa Chong Institution.

✓ My/Our Name(s) as in the account:	✓ My/Our Contact Tel/Handphone No(s):
✓ My/Our Account No:	✓ *My/Our Company Stamp/Signature(s)/Thumbprint(s): _____ (As in Bank/Finance Company's records)

* If your account operates on thumbprint, please take this form and your passbook to your bank for the impression

PART 2 : FOR HWA CHONG INSTITUTION'S COMPLETION.

Bank	Branch	Hwa Chong Institution Bank A/C No.
7 3 7 5	0 2 6	1 2 6 3 0 2 9 8 5 8

Reference No.

Bank	Branch	Account No. To Be Debited

PART 3 : FOR BANK'S / FINANCE CO'S COMPLETION.

To : Hwa Chong Institution
 Attn: Finance Unit

This application is rejected for the following reason (please tick):

- | | |
|---|---|
| <input type="checkbox"/> Signature differs from Bank's/Finance Co's records | <input type="checkbox"/> Wrong account number |
| <input type="checkbox"/> Signature irregular | <input type="checkbox"/> Amendments not countersigned by customer |
| <input type="checkbox"/> Account operated by thumbprint # | <input type="checkbox"/> Others: _____ |

Name of Approving Officer

Authorised Signature

Date