

This form may take you 10 minutes to complete. You will be required to submit supporting documents specified in Section III, together with this form.

## APPLICATION FOR INDEPENDENT SCHOOL BURSARY

### Section I: Particulars of Pupil

Name of School:			
Birth Cert / NRIC No	Name (Underline Surname)	Level/ Class	MOE Scholarship Recipient (Indicate Scheme)
Home Address:		Contact No:	

### Section II: Information on Other Household Members

Please include details of the parents, unmarried siblings and grandparents of the child if they are living in the same household.

S/ N	Name & Birth Cert/NRIC No	Relationship & Marital Status	Age	Occupation	Gross Monthly Income*
1					
2					
3					
4					
5					
6					
7					
8					
Gross Household Income					

\* Income should be reflected before CPF deduction. Note that income from other sources (e.g. pension, alimony, rental income) should be included as part of gross monthly income. However, full-time National Service (NSF) allowance should be excluded.

### Section III: Supporting Documents

Please submit the following documents together with the application form.

1. Household members who are employed are required to submit their latest payslip or a letter from their employer certifying their income.
2. Household members who are self-employed are required to attach their latest Income Tax Notice of Assessment. If the member is not required to pay tax or the tax assessment does not reflect his/her current income status, he is to complete the declaration at **Annex A**.
3. Household members who are unemployed and below age 62 are required to complete a declaration as enclosed in **Annex A** if they are not undertaking full-time studies or are in full-time National Service.
4. Any other documents as and when required by the school for the purpose of verifying the income.
5. Copies of NRIC of household members, other than parents and unmarried siblings. If there are other dependent children with no NRIC, please submit copies of legal documents to show that they are staying in the same household.

### Section IV: Request for Free Textbooks and School Attire (Applicable for HIGH SCHOOL's ISB Recipients who are eligible for 100% Fee Subsidy Only) Valid till end February

The child will enjoy full waiver of school fees if his or her application is successful. Please tick (✓) the below items if required. You may tick more than one box.

Textbooks

Uniforms (2 sets)

PE attire (2 sets)

Shoes (1 pair)

Socks (2 pairs)

\*book list & receipt to be submitted

Else, please tick (✓) the box below:

My child does not need any of the above items.

### Section V: Modes of Transport between Home and School

My child takes the following mode of transport between home and school (Please tick only one box)

By public bus/MRT (Subsidy of \$120 per annum<sup>^</sup>)

By other modes of transport (No subsidy)

Not applicable as my child/ward\* walks to school (No subsidy)

### Section VI: Declaration

I, \_\_\_\_\_, NRIC No \_\_\_\_\_, hereby declare that the information provided above is true to the best of my knowledge. I undertake to refund the value of benefits received by my child if any of the information is found to be false later on.

I understand that the information given by me in this form or any part thereof may be shared with other Government departments, statutory boards, or entities involved in the administration of social assistance, and I consent to this being done.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

## DECLARATION OF UNEMPLOYMENT OR SELF-EMPLOYMENT

### Section A: Declaration of Unemployment

I / We declare that I am /we are currently unemployed.

Name & NRIC	Period of Unemployment	Signature of Household Member and Date

### Section B: Declaration of Self-Employment

Please note that self-employed household members with supporting income tax documents need not complete this section

I/ We declare that I am/we are currently self-employed and I am /we are not required to submit Income Tax Return or if my / our latest Income Tax Notice of Assessment does not reflect my current income status.

Name & NRIC	Current Income & Type of Employment	Signature of Household Member and Date

**Section C: To be completed by school**

**For use by the Processing Officer**

The ISB Processing Officer is to submit the recommendation with supporting documents to the ISB Approving Officer for approval.

Eligibility for MOE ISB :

<b>Eligible</b> / <b>Not Eligible *</b>
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\* To delete whichever is inappropriate

% of Fee Subsidy =

\_\_\_\_\_  
Name & Designation

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Action by ISB Approving Officer**

<b>Approved</b> / <b>Not-Approved *</b>
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\* To delete whichever is inappropriate

\_\_\_\_\_  
Name & Designation

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date